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CONSTITUTION AND BY-LAWS

CONSTITUTION

ARTICLE I—*Name*

The name of this association shall be "The Academy of Political Science in the City of New York."

ARTICLE II—*Objects*

The objects of the Academy are the cultivation of the political sciences and their application to the solution of social and political problems. These objects shall be prosecuted in such manner as the Board of Trustees shall from time to time direct, either by the encouragement of research, the holding of public meeting or lecture courses, the establishment of a library, or in any other way the Board may approve.

ARTICLE III—*Headquarters*

The headquarters of the Academy shall be in the City of New York, and the Academy shall be affiliated with Columbia University in such manner as the Board of Trustees may be able to arrange with the Trustees of Columbia University.

ARTICLE IV—*Membership and Dues*

The Board of Trustees shall prescribe the qualifications of members, and establish such classes of membership, whether life, active, associate or otherwise, as it may deem wise, define the privileges of members and the amount of the annual dues or life-membership fees to be paid by the members.

ARTICLE V—*Government*

The management of all the affairs of the Academy and the trusteeship of all its property are vested in a Board of Trustees composed of nine directors elected by the members of the Academy, and the officers elected by the Board of Directors.

Three directors shall be chosen at the annual meeting each year for a term of three years each.

At the annual meeting at which this constitution is adopted nine directors shall be elected and those persons so chosen shall at their first meeting, to be called within one week from the date of the annual meeting by the secretary of that meeting, cast lots so that the terms of service of three directors shall expire at the next annual meeting, three at the second, and three at the third annual meeting from the one at which the nine directors were chosen.

The directors and the officers together constitute the Board of Trustees and any five of them shall constitute a quorum. The Board shall meet at the call of the President of the Academy, who shall be *ex officio* the Chairman of the Board. At any time at the written request of three members of the Board the President shall call a meeting.

In the event of the death or resignation of a director, the Board shall fill the vacancy until the next annual business meeting of the members when the members shall elect a person to fill the unexpired term.

ARTICLE VI—*Officers*

The officers of the Academy shall be a President, two Vice-Presidents, a Secretary and a Treasurer, who shall be elected annually by the directors at the first meeting of the Board subsequent to the annual business meeting of the Academy. They shall be elected for a term of one year and shall serve until their successors are chosen and shall perform the duties usually pertaining to their respective offices and such as may be prescribed by the Board of Trustees.

ARTICLE VII—*Meetings*

The meetings of the Academy shall be held at such times and places and for such purposes as the Board of Trustees may direct, except that at least once a year in the month of December or January the Board shall fix a date for the annual business meeting for the election of directors and the presentation of reports on the work of the Academy from its officers or from

the Board of Trustees, or both, and notice of such meeting shall be mailed to all members at least ten days prior to the date so fixed. Such members as are present shall constitute a quorum.

ARTICLE VIII—*Advisory Council*

The Board of Trustees may elect an Advisory Council to be composed of men distinguished for public service, whether members of the Academy or not, provided they are interested in its work and willing to give counsel in the formulation and execution of its policies.

ARTICLE IX—*By-Laws and Amendments*

The Board of Trustees shall have power to adopt by-laws not inconsistent with this constitution for the better transaction of its business, and amend the same at pleasure and this constitution may be amended by a majority vote at any annual business meeting or at any regularly called special business meeting of the members of the Academy provided notice of such meeting has been mailed to all members at least ten days prior to the date of meeting, and provided further, that all amendments shall have the approval of a majority of the Board of Trustees, or otherwise must be considered at two consecutive business meetings of the members of the Academy before they can be put to vote.

BY-LAWS.

1. The Board of Trustees shall meet at the call of the President, and five members shall constitute a quorum. On written request of three members of the Board the President shall call a meeting of the Board.

2. Any persons interested in the work of the Academy and signifying a desire to promote its objects shall, upon application to the Secretary and upon payment of dues for the ensuing year, be enrolled as a member.

3. Members of the Academy shall pay annual dues in the amount of five dollars, payable in advance. Said payment shall date from the first day of the quarter (January—March,

April—June, July—September, October—December) in which such members were enrolled, except that the membership of persons enrolled in March, June, September and December shall date for the payment of dues from the first day of the following month.

4. Any member may compound his annual dues by the single payment of one hundred dollars and thereby be enrolled as a Life Member and be exempt from further payment of annual dues.

5. The President shall have executive control of the business offices of the Academy. He shall appoint an "Assistant to the President" subject to the approval of the Board and at a salary to be fixed by the Board, and shall prescribe the duties of that officer.

6. The President shall approve all bills incurred for the Academy and transmit them for payment to the office of the Treasurer, together with copy of, or reference to, the resolution of the Board under which the expense was incurred, except that incidental office expenses in an amount not to exceed one hundred dollars ($100) a month, and bills for temporary service in the offices of the Academy, or for purposes (services, material, traveling expenses, *etc.*) connected with the regular routine business of the Academy, or the work of any of its committees, in amounts not exceeding one hundred dollars ($100) may be paid by the Treasurer upon the approval of the President without special resolution of this Board, provided, however, all such payments be reported to and approved by the Board at its next meeting.

7. These by-laws may be amended at any meeting of the Board of Trustees by a majority vote, provided at least eight members of the Board vote in favor of such amendment or subsequently record in writing their consent thereto.